

# COMMUNITY POLICY AND REVIEW PANEL

Minutes of the meeting held on Thursday, 6th April, 2017 at the Council Offices, Farnborough at 7.00 pm.

## **Voting Members:**

Cllr. M.D. Smith (Chairman)  
Cllr. M.S. Choudhary (Vice-Chairman)

Cllr. R. Cooper  
Cllr. Jennifer Evans  
Cllr. A. Jackman  
Cllr. S.J. Masterson  
Cllr. J.J. Preece  
Cllr. P.F. Rust  
Cllr. J.E. Woolley

Apologies for absence were received on behalf of Councillor P.F. Rust.

## **1. MINUTES –**

The Minutes of the Meeting held on 2nd February, 2017 were approved and signed by the Chairman.

## **2. MENTAL HEALTH –**

The Panel welcomed Colin Alborough, Environmental Health Manager and Chairman of the Rushmoor Health and Wellbeing Partnership, who gave Members an introductory presentation on mental health in Rushmoor. It was noted that mental health was one of the three Key Priorities of the Rushmoor Health and Wellbeing Partnership, along with obesity and falls.

In comparison with national and regional averages, the Panel was advised that Rushmoor had high incidences of psychiatric disorder conditions and hospital stays for self-harm. Mental health had previously been identified as a Borough-wide issue and had been included in the recently published Rushmoor Strategic Partnership (RSP) Deprivation Strategy for Rushmoor. Funding had been provided by Hampshire County Council to pull together into one cohesive place the wide range of mental health information and services through the Connect to Support web page. This had been very effective in raising awareness of local mental health services, specifically the Wellbeing Centre in Aldershot and the Safe Haven Café.

Nick Parkin, Senior Commissioning Manager for Mental Health and Learning Disabilities, North East Hampshire and Farnham Clinical Commissioning Group, continued the presentation with an overview of the local mental health services commissioned by the North East Hampshire and Farnham Clinical Commissioning Group (CCG). The Panel was advised that the services offered had received national acclaim for their trailblazing work, and had successfully procured extra funding from

central government. Collaborative working with other local CCGs in Surrey had added to the effectiveness of the services being offered locally.

The Panel offered its congratulations for a comprehensive and informative presentation on such a complex area. There was an engaged discussion on various aspects of mental health, with specific references to locally available services and the focus on early identification and intervention. An invitation was extended to Members of the Panel to visit the Safe Haven Café to give them a first-hand appreciation of this aspect of the RSP project.

The Panel **NOTED** the presentation.

### 3. **CONNECT TO SUPPORT HAMPSHIRE (C2S) –**

The Panel welcomed Colin Alborough, Environmental Health Manager and Chairman of the Rushmoor Health and Wellbeing Partnership, who gave Members a presentation on Connect to Support Hampshire (C2S), a Directory of Services for care and support in Hampshire, funded by Hampshire County Council. The Directory was a one-stop online information and advice guide of local services for adults looking for information, community support and care options. It was targeted at Hampshire residents and health professionals, with input from a wide range of health partners.

The Panel was advised that this tool was in the process of being embedded through an ongoing District trial covering:

- Engagement of partners
- Training, including with specific touchscreen tablets
- Trials with selected GPs and hospitals

In respect of the training being provided, this was available to Members of the Panel who could also test the tool content and, in due course, could use the Directory as a means of engaging and helping residents. Further information would be emailed to Members.

The Panel **NOTED** the presentation.

### 4. **TROUBLED FAMILIES –**

The Panel welcomed Tony McGovern, Coordinator for the Rushmoor & Hart Supporting Troubled Families (STF) programme, who gave Members a presentation on the current position of the national STF initiative with regard to Rushmoor, and advised the Panel on key findings and developments. The presentation covered:

- Background to the Programme
- Hampshire Phase 1 Evaluation of the Programme by Portsmouth University
- Six Headline Criteria for identifying families in need
- 2016-17 Numbers
- Support available
- Learning points
- Contacts

The Panel was reminded of the public criticism of the national STF programme in 2016 and noted that the intention of the presentation was to address that negative publicity, dispel some of the rumours and to demonstrate the progress being made in the Rushmoor and Hart area as evidenced by the independent analysis carried out by Portsmouth University.

The Panel was advised that the programme had now settled down and good progress was being made in identifying and referring families in need, using a developing multi-agency approach. The Portsmouth University analysis showed that significant improvements had been made in terms of increased school attendance and reductions in crime / anti-social behaviour for families in the programme, with Rushmoor above the County average in a number of areas (e.g. 89% sustained improvement in terms of increased school attendance compared to 86% Hampshire average).

The Panel noted the specific process undertaken by the Rushmoor & Hart STF with its 'Early Help' weekly meetings with partner agencies, specifically identifying and agreeing on the best 'Family Lead' to make initial contact with the families. The Panel was reminded that there was no cost to the Council.

The Panel **NOTED** the presentation.

5. **WORK PROGRAMME –**

The Panel noted the Work Programme for the 2016/17 Municipal Year.

The Meeting closed at 9.00 p.m.

CLLR. M.D. SMITH (CHAIRMAN)

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# BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 10th April, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. A.R. Newell (Chairman)  
Cllr. M.S. Choudhary (Vice-Chairman)

Cllr. T.D. Bridgeman  
Cllr. R. Cooper  
Cllr. Liz Corps  
Cllr. Marina Munro  
Cllr. M.J. Roberts  
Cllr. M. Staplehurst  
Cllr. B.A. Thomas

## **1. MINUTES –**

The Minutes of the Meeting held on 14th November, 2016 were approved and signed by the Chairman.

## **2. PUBLIC SPACES PROTECTION ORDERS –**

The Panel welcomed Mrs. Caroline Ryan, Community Safety Manager and Mr. Moray Henderson, Anti-Social Behaviour Officer, who attended the meeting to give a presentation on the outcomes of the recent consultation on the proposed Public Protection Spaces Orders (PSPO) in the Borough. It was noted that PSPO's had been considered for both towns as part of the consultation process and officers were seeking the views of the Panel before taking the final report to the Cabinet for approval.

It was explained that, due to a change in legislation, the existing Designated Public Place Orders (DPPO), which were restricted to the control of drinking alcohol, were to be replaced with the new PSPO's which covered a wider range of issues. The current challenges in the Borough included: street drinking by adults, consumption of New Psychoactive Substances (NPS) and associated anti-social behaviour.

The intention of the PSPO, as laid out in the consultation documents, was to control the drinking of alcohol, the taking of New Psychoactive Substances, people urinating and defecating in public, people loitering and causing a nuisance and people loitering with the intent to beg without permission. It was noted that the consultation responses had shown overwhelming support for the proposed controls, and data showed that, overall, people experienced more anti-social behaviour in Aldershot town centre as a result of the night time economy. Issues in Farnborough related more to drunken behaviour and noise levels.

The Panel was advised that, once the Cabinet had ratified the decision, the Orders would be published and advertised. A six week period would then commence for “interested people” to appeal the Order. The Order would then be approved by the Police and the Police and Crime Commissioner, and a date of introduction would be set. The Order would then be advertised and signs erected in the town centres.

In conclusion, it was noted that very strong support had been shown within the consultation responses for the proposed measures, however there were some concerns about the homeless issues in Aldershot and the ability to enforce the orders. Overall the Panel supported the new measures and stressed the need to be “bold enough to enforce” and have the resources in place to support the proposed PSPO.

The Panel **ENDORSED** the proposed Public Spaces Protection Orders for the final report to the Cabinet on 2nd May, 2017.

### 3. **CONCESSION AND COMMUNITY SUPPORT PORTFOLIO –**

The Panel welcomed the Cabinet Member for Concessions and Community Support, Cr. Gareth Lyon, who attended the meeting to give an update on current work within the portfolio and priorities for the future. Items covered were as follows:

- **Future review/extension of the local ward grant scheme** - It was noted that in September 2016 each Ward had been allocated £500 from the Community Grants Fund. The three Ward Councillors could use the £500 to support local good causes in their Wards. It was reported that all the money had been allocated for 2016/17.

The Community Grants Fund contained £21,000 and for 2017/18 Cr. Lyon was considering that each ward should be allocated £1,000. The remaining balance in the fund would be available to Cr. Lyon to allocate as required across the Borough.

All Members would be consulted on this increase in funding to each ward.

The Panel **ENDORSED** the proposed approach.

- **Volunteers Week/”Get Involved” Fair** – The Panel noted that Cr. Lyon had been working with officers and Rushmoor Voluntary Services to arrange a “Get Involved” Fair on 3rd June, 2017 in Aldershot town centre. Invites had been sent to all voluntary organisations in the Borough informing them of the event and requesting interest in participating. Organisations would be encouraged to join with other similar groups, for example, scouting groups would be placed together on one stall. Stalls would be free of charge and the event would run from 10 a.m. to 3 p.m. on Union and Wellington Street. Promotion would be managed through the Communications team.
- **The Good Causes Lottery** - The Panel was updated on progress with the Good Causes Lottery. It was noted that the application for the gambling licence was being processed and it was hoped that it would be launched around the

same time as Volunteers Week. It was reported that, so far, 30 groups had signed up to be beneficiaries of the lottery and it was hoped that there would be around 60 by the launch date.

- **Promoting elections and electoral registration** – The Panel discussed the issues around maintaining the numbers of residents registered on the electoral roll and accessing hard to reach groups to encourage electoral registration. It was advised that young people were a particularly hard group to reach and it was important to ensure this demographic understood the importance of democracy and its effects on the community.

A discussion was also held on online voting. It was advised that online voting could not be instigated at a local level, although central government remained keen to hear views on the issue.

It was proposed that an update would be given at a future meeting of the Panel on the Review of Electoral Services, which was currently taking place.

- **Organisations seeking rent/rate relief** – there were three elements to rent and rate relief support initiative:
  - Discretionary – this relief would be granted at the discretion of the Council, historically the football clubs had received discretionary relief
  - Hardship – if a business was failing, relief could be granted for a short period of time
  - Enterprise – if a business was looking to move out of the Borough or set up elsewhere, the Council had the power to reduce their business rates for a period of time as an incentive to set up/remain in the Borough

The Panel noted that charities received 80% relief from central government and the remaining 20% was generally picked up by the local authority. It was advised that smaller charities received the full 20%, although larger charities would need to provide financial data and may not receive the full 20% from the local authority.

- **Other ways of working with voluntary organisations/community groups** – Cr. Lyon advised that the voluntary sector provided good value for money within the Borough, for every £1 there was a return in services to the value of £8-£12. However, consideration needed to be given to better ways of joint working and sharing best practice across the voluntary sector, particularly those in similar fields. It was advised that a survey would be carried out after the May, 2017 elections to establish what charities/voluntary organisations had and what they would be willing to share with others. The Panel would be consulted on the data returned from the survey.

Consideration would also be given to Community Engagement/Neighbourhood Involvement, to build capacity within communities. A Community Forum was proposed for the Autumn of 2017 at which communities would be brought

together to establish the requirement/needs of their community, get people talking and build bridges.

<b>Action to be taken</b>	<b>By whom</b>	<b>When</b>
To provide an update on the current Review of Electoral Services.	Andrew Colver – Head of Democratic and Customer Services	Autumn, 2017

**4. WORK PROGRAMME –**

The Panel noted the current work programme and were advised that Citizens Advice Rushmoor had requested to attend a future meeting of the Panel.

The meeting closed at 8.32 p.m.

CLLR. A.R. NEWELL (CHAIRMAN)

# ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 11th April, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. R.L.G. Dibbs (Chairman)  
Cllr. Sophia Choudhary (Vice-Chairman)

Cllr. Mrs. D.B. Bedford  
Cllr. K. Dibble  
Cllr. D.S. Gladstone  
Cllr. C.P. Grattan  
Cllr. Marina Munro  
Cllr. J.J. Preece

(One vacancy on this Panel)

## 1. **MINUTES –**

The Minutes of the Meeting held on 31st January, 2017 were approved and signed by the Chairman.

## 2. **RUSHMOOR LOCAL PLAN – FINAL DRAFT SUBMISSION –**

Keith Holland, Head of Planning Services, attended the meeting to present the final draft submission version of the Rushmoor Local Plan. The Plan had already been reported to Cabinet and would be considered at Full Council on 20th April. The single Local Plan covered the period 2014-2032, however there was an expectation from Government that it would be renewed every five-years.

The Panel had received a presentation on the content of the Local Plan at the 8th November meeting. The spatial strategy, shaping places and meeting local needs policies were highlighted as particular areas of interest. The Panel was also advised that there had been changes to the affordable housing requirement which was now that 30% affordable housing was required for developments of eleven dwellings or more, with a minimum of 20% in town centres. The requirement for affordable housing was based on viability.

The timetable for the draft submission included a six week consultation period ending 16th June<sup>1</sup>, submission to the Secretary of State in Autumn 2017, an Independent Inspector hearing in early 2018, with adoption of the Plan expected in Summer 2018.

The Panel discussed the Plan and raised the issue of cooperation with neighbouring authorities. The Panel was advised that all councils had a duty to cooperate with neighbouring authorities and a Memorandum of Understanding would be signed between Rushmoor, Hart and Surrey Heath. Waverley and Guildford Councils were also being kept informed of progress and would be consulted.

The Panel **NOTED** the presentation.

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<sup>1</sup> Due to purdah the start of the consultation was postponed to 9th June and would end on 21st July 2017



### 3. **WASTE RECYCLING CONTRACT –**

James Duggin, Contracts Manager, introduced Serco, the new contractor appointed to provide waste and recycling services in Rushmoor. Mike Boulton - Managing Director, Mark Barnfield – Serco Bid Manager for Rushmoor Bid, Martin Froud – Serco Technical Director and Antony Draper – Mobilisation Lead attended the Panel to present details on the waste collection, street cleansing, grounds maintenance and commercial waste services provision. The Environment and Service Delivery Portfolio Holder, Cllr Martin Tennant, was also present for this item.

Serco had developed the bid to meet the Council's aims and objectives. The Panel received details on the various elements of the bid and new initiatives that would be trialled. Some new initiatives included introducing community champions to identify issues, provide better real time information using mobile devices and providing an environmental improvement fund to clean up the Borough.

There was a commitment in the bid to improve recycling and composting in the Borough. Initiatives would include supporting marketing and communication to increase subscribers to the chargeable green waste collection, inform residents about waste minimisation and recycling and launch a 'grab more glass' campaign. It was proposed that additional materials including small electrical items would be accepted for recycling in future. There would also be a real time IT solution to enable effective management of contamination of recycling.

The Panel discussed the recycling initiatives and the Portfolio Holder for Environment and Service Delivery provided some details on the other initiatives being explored. It was hoped that Hampshire County Council would soon be increasing the types of materials accepted for recycling which would reduce the level of contamination. Discussions were being held with Serco on the possible introduction of kerbside textile collection. There was some discussion on the measurement of recycling which was currently determined by weight rather than volume. The Panel was advised that, if the measurement changed to volume or waste to landfill, then Rushmoor would be rated as a top performing Council. The Panel thanked Serco for attending.

The Panel **NOTED** the presentation.

### 4. **FARNBOROUGH TOWN CENTRE WORKING GROUP –**

The Panel **NOTED** the action notes from the Farnborough Town Centre Working Group meeting held on 15th February, 2017.

### 5. **WORK PROGRAMME –**

An item on Christmas Lights would be added to the work programme for the September meeting. The Panel **NOTED** the current work programme.

The Meeting closed at 8.35 p.m.

CLLR. R.L.G. DIBBS (CHAIRMAN)

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# LEISURE AND YOUTH POLICY AND REVIEW PANEL

Meeting held on Monday, 5th June, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. Mrs. D.B. Bedford (Chairman)  
Cllr. Liz Corps (Vice-Chairman)

Cllr. T.D. Bridgeman  
Cllr. J.B. Canty  
Cllr. Sue Carter  
Cllr. Sue Dibble  
Cllr. J.H. Marsh  
Cllr. L.A. Taylor

Apologies for absence were submitted on behalf of Councillor P.I.C. Crerar.

## 1. **APPOINTMENT OF CHAIRMAN –**

**RESOLVED:** That Cr. Mrs D.B. Bedford be appointed as Chairman of the Panel for the 2017/18 Municipal Year.

## 2. **APPOINTMENT OF VICE-CHAIRMAN –**

**RESOLVED:** That Cr. Liz Corps be appointed as Vice-Chairman of the Panel for the 2017/18 Municipal Year.

## 3. **MINUTES –**

The Minutes of the Meeting held on 3rd April, 2017 were agreed as a correct record.

## 4. **APPOINTMENTS TO PANEL GROUPS –**

### (1) **Mid-Cycle Group –**

It was **AGREED** that the membership of the mid-cycle meeting group for the Municipal Year 2017/18 would be, the Chairman (Cr. Mrs D.B. Bedford), the Vice-Chairman (Cr. Liz Corps) and Cr. T.D. Bridgeman.

### (2) **Lido Working Group -**

It was **AGREED** that the membership of the Lido Working Group for the Municipal Year 2017/18 would be as follows, the Vice-Chairman (Cr. Liz Corps) and Crs. Sue Carter, A.H. Crawford, A.R. Newell, M.J. Roberts and B.A. Thomas. The Portfolio

Holder for Leisure and Youth (Cr. M.L. Sheehan) would be invited to meetings as required.

## **5. HEALTHY WEIGHT AUDIT QUESTIONNAIRE–**

Mr. Martin Sterio, Health and Physical Activity Officer, attended the meeting to give a presentation on the forthcoming Healthy Weights Audit. It was reported that obesity in children had been increasing both nationally and on a local level. The questionnaire aimed to gather information from schools on how they addressed issues relating to healthy weights. This data would be complemented by an environment and infrastructure audit of green and open space, leisure facilities, infrastructure for safe play and food outlets in each catchment area.

The Panel reviewed statistics that showed the percentage of overweight/obese children in Year Reception and Year 6. Rushmoor had been highlighted as having one of the highest increases across the county, with growth rising from 22.1% (YR) to 34.0% (Y6). Comparisons were drawn between districts with similar demographic make-up within Hampshire, such as Test Valley, Fareham and East Hants, which all had much lower increases.

The questionnaire would cover a range of areas relating to the issues, these included:

- The National Child Measurement Programme
- School outdoor space
- Healthy eating
- Physical Activity
- Active Travel
- Use of the Pupil PE Sports Premium
- Best practice examples

The outcomes of the audit would help to determine an obesogenic rating for each school based on its catchment area. Once the data has been analysed, partnership working would be considered to establish how partners could work together to implement a series of intervention initiatives, an example of which could be incorporated within the new leisure contract. The Council would also consider a partner based strategy to tackle the issue.

The Panel discussed the issues and raised a number of queries relating to school dinners, guidance and monitoring of healthy lunch boxes and tuck shop offers. It was noted that all these issues would be addressed via the questionnaire. Cr. Sue Carter suggested writing to Jamie Oliver inviting him to visit our schools as part of his healthy eating campaigning, It was agreed that a letter to Mr. Oliver could be sent once the data for the audit had been examined.

A discussion was held on the methods used to get to schools and schemes available to promote alternatives to driving. The Panel stressed the importance of encouraging parents and children to walk to school.

In response to a query it was noted that follow up work could include monitoring the secondary schools and looking at what children actively involved in sports clubs were eating, as a comparison.

The Chairman thanked Mr. Sterio for his presentation and **AGREED** that a report would be presented to the Panel on the survey results.

6. **WORK PROGRAMME –**

The Panel **NOTED** the current work programme and it was agreed that a schedule would be set at the next meeting of the Mid-Cycle Group. Members were asked to contact the Panel Administrator if they had any issues they wished to be considered.

The meeting closed at 7:56p.m.

CLLR. MRS. D.B. BEDFORD (CHAIRMAN)

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# ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 6th June, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. D.S. Gladstone (Chairman)  
Cllr. Sophia Choudhary (Vice-Chairman)

Cllr. Mrs. D.B. Bedford  
Cllr. J.P. Canty  
Cllr. K. Dibble  
Cllr. C.P. Grattan  
Cllr. A. Jackman  
Cllr. Marina Munro  
Cllr. J.J. Preece

## **1. APPOINTMENT OF CHAIRMAN –**

**RESOLVED:** That Cllr. D.S. Gladstone be appointed Chairman for the 2017/18 Municipal Year.

## **2. APPOINTMENT OF VICE CHAIRMAN –**

**RESOLVED:** That Cllr. Sophia Choudhary be appointed Vice-Chairman for the 2017/18 Municipal Year.

## **3. MINUTES –**

The Minutes of the Meeting held on 11th April, 2017 were approved and signed by the Chairman.

## **4. HIGHWAY AGENCY AGREEMENT –**

John Trusler, Principal Engineer, advised the Panel on the current position with highway development control and traffic management following changes to the County Agency Agreement and a subsequent reduction in funding. There had been a number of savings introduced which included the reduction of work on traffic management schemes which were not led by safety or legal requirements. Traffic management would also no longer include the provision of minor signs and lining. However, the function of issuing temporary traffic regulation orders had been retained which generated income for the Council. Rushmoor had also retained the ability to implement on-street parking but funding would need to be identified; no schemes could be implemented without being referred to the relevant County Councillor.

As part of the Parking Strategy Review a Traffic Management workshop had been arranged for Members where the changes would be covered in more detail. All

Members had been invited to attend. The workshop would also provide an opportunity for Members to learn about the steps required to develop a traffic management scheme, provide the tools to go through the evaluation process with residents and engage with residents to explore options and assess the viability of traffic management schemes.

In order to address the reduction in funding, the traffic management team had been restructured on an incremental basis. Senior posts had been replaced to reflect the reduced responsibility of the roles which had provided an overall reduction in staff costs.

The funding for the Transportation Strategy Officer post had been reduced which only allowed for 2-days per week, however alternative funding had been sourced for an additional day. Pre-application charging had been introduced for validation work of applications prior to submission which provided an income stream to supplement the resource.

Andy Ford, Parks Manager, provided details on the changes to the environmental works as a result of the County reductions. Since 1st April 2017 the responsibility for the inspection and maintenance of highway trees had returned to the County Council. The County had also reduced the number of weed sprays on the Highway network from two to one annually. To enable the service to be maintained at the current level the Serco contract had been drawn up to include two additional weed sprays per annum. The funding for County Council maintenance of grass, shrubs and hedges had been cut by 35% (£47,000 per annum) and options were being considered by the Council which could either maintain the current standards or minimise the impact on the environment.

The Panel discussed the presentation and highlighted that residents were paying more to the County Council yet receiving fewer services. The Panel **NOTED** the update on the Highway Agency Agreement.

## **5. ALDERSHOT REGENERATION UPDATE –**

Nick Irvine, Principal Planning Officer, updated the Panel on the progress of the regeneration of Aldershot. The Panel received information on the regeneration of key sites within the town which included The Galleries, Union Street East, Aldershot Station and Princes Hall. All of the plans were at early stages and further work would be carried out over the coming months.

The Panel discussed the presentation and acknowledged that there was still a lot of work to be carried out before any of the plans could be progressed to the planning application stage. The Panel **NOTED** the presentation.

## **6. CAR PARK STRATEGY DEVELOPMENT UPDATE –**

Lorraine Murray, Systems Thinking Analyst, provided an update on the progress of the development of the Car Parking Strategy. A Member Working Group had been formed to support the delivery of the Council's new Parking Strategy to address a

range of parking issues in the Borough and balance the need to maximise income and support economic growth and town centre regeneration.

The Working Group had developed a programme of prioritised work which included four main areas: revised standards for residential parking; parking for residents; pay and display; and, school safety. The parking standards had been considered and surveys had been carried out to gather evidence to identify how well the current standard was working. The results of the surveys had been evaluated along with other evidence and a number of issues had been identified that needed to be addressed when the parking standards were being revised. The revised parking standards would be presented to Cabinet on 27th June 2017.

Resident's on-street parking had also been examined by the Working Group and as a result the Traffic Management Workshop had been arranged as highlighted earlier in the meeting which Members were encouraged to attend. The next stage for the Working Group was to review parking tariffs which would take into account managing income generation, encouraging more footfall and supporting regeneration. Work on the review of tariffs was currently underway which would be considered by the Working Group at a meeting on 20th July, 2017.

The Panel **NOTED** the presentation.

## 7. **APPOINTMENTS FOR 2017/18 –**

### (1) **Mid-Cycle Meetings –**

It was agreed that Cllr. J.J. Preece would attend the mid-cycle meetings in 2017/18 as the representative of his political group, along with the Chairman and Vice-Chairman.

### (2) **Farnborough Town Centre Working Group –**

It was agreed that Cllrs. J.B. Canty, R.L.G. Dibbs, C.P. Grattan, D.S. Gladstone, A. Jackman, Marina Munro, L.A. Taylor and P.G. Taylor would comprise the Farnborough Town Centre Working Group during 2017/18.

## 8. **WORK PROGRAMME –**

The Chairman circulated a report setting out proposed items for the 2017/18 work programme. The issues would be discussed at the mid-cycle meeting which would be arranged for mid-July. Members were invited to submit comments to the Chairman on the proposed work programme prior to the mid-cycle meeting. The Panel **NOTED** the proposed work programme.

The Meeting closed at 9.05 p.m.

CLLR. D.S. GLADSTONE (CHAIRMAN)

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